

Send completed application form to:

Level 2 / 185 Spring Street Melbourne Victoria 3000

Email: info@headmasters.com.au

Phone: +613 9945 9522 Facsimile: +613 9662 2083

Website: www.headmasters.com.au

Personal Details:

Given Name _____

Surname _____ Male Female

Address _____

City _____ State _____ Postcode _____

Telephone _____ Mobile _____

Email _____ Date of Birth _____
(dd / mm / yy)

UNIQUE STUDENT IDENTIFIER (USI) _____

(For further information about the **UNIQUE STUDENT IDENTIFIER (USI)** please visit: <http://www.usi.gov.au>)

Are you a: Citizen? Temporary Student Visa Holder?
 Permanent Resident? Other? (Please specify) _____

Address in home country for correspondence (International Student ONLY)

Name of Parent / Guardian _____

Address _____

City _____ Country _____ Postcode _____

Telephone: Country Code _____ Area Code _____ Phone Number _____

Facsimile: Country Code _____ Area Code _____ Phone Number _____

Email _____

Qualifications/Experience

Secondary Qualifications (eg VCE, Epping Secondary School, 2010) _____

Post Secondary Qualifications _____

Course Details

Commencement Date _____ Course Length _____

Government Subsidised Courses:

- Certificate III in Hairdressing
- Certificate IV in Hairdressing
- Diploma of Specialist Make Up Services
- Certificate IV in Applied Fashion Design and Technology

Eligibility Requirements apply to students wishing to undertake a Government Subsidised Place. Please contact your course advisor for criteria.

For more Government Subsidised Training information please visit:

<http://www.skills.vic.gov.au>

VET FEE-HELP Loan Courses:

- Diploma of Salon Management
- Diploma of Beauty Therapy
- Diploma of Specialist Make Up Services
- Diploma of Applied Fashion Design and Technology
- Advanced Diploma of Applied Fashion Design and Technology

VET FEE-HELP is only available to **Australian Citizens**.

For more VET FEE-HELP information please visit: <http://studyassist.gov.au>

www.headmasters.com.au

Fees

Student Services Fee _____

Tuition Fee _____

Equipment/Uniform/Resources Fee _____

Total Fee _____

Enrolment Terms and Conditions

Government Subsidised Places (GSP)

The training provided within these programs is delivered with funding made available by the government of Victoria. There are however some training fees which must be paid in accordance with the *Education and Training Reform Act 2006 - 2009 Ministerial Directions About Fees*.

Under these *Ministerial Directions*, the following applies with regards to refunds:

“6.1 If a student withdraws, by written notice, from government-funded training or further education at any time up until 4 weeks after the scheduled commencement date of the course, the provider must refund the tuition fees paid in respect of the enrolment in excess of the minimum fee, and any other fees and charges paid by or on behalf of the student.

6.2 For the purposes of clause 6.1, if a student withdraws from only part of an enrolment, then the provider is required to refund only the portion of the tuition fee and materials fee applicable to that part of the training or further education.

6.3 If a course is cancelled by the provider at any time during the period of a person’s enrolment, then the provider must refund the full tuition fees, the pro-rata portion of any student services and amenities fees, any incidental fees for goods and services that have not been used prior to the date of cancellation, and fees for materials that have not been used prior to the date of cancellation.

6.4 A provider may grant refunds in other circumstances or of greater amounts if it sees fit.

6.5 If a student has paid a fee for tuition which is no longer required because of recognition of prior learning, the provider must refund an amount equal to the difference between the tuition fee paid, and the tuition fee payable for the adjusted hours of tuition that are to be undertaken.”

Apprentices and trainees may be eligible for a tuition fee concession at any course level, while Indigenous students always pay the minimum fee in a GSP. Concession fees are not available at Diploma Course Level.

Enrolling in this course and receiving funding under the Victorian Training Guarantee may impact access to further government subsidised training for future courses.

VET FEE-HELP

There will be a full refund of fees if a student withdraws from a unit of study prior to the census date. Where a student withdraws from a VET unit of study after the relevant census date, any refund of VET tuition fees is at the discretion of Headmasters.

All Students

Where a guardian is required to sign, the applicant gives consent for release of information to the specified guardian.

By signing this application form, the applicant hereby gives HeadMasters Academy Pty Ltd the right to use the applicant’s photographs in all forms of media and in all manner, including composite representations, for advertising and waives any right to inspect or approve the finished product, including written copy that may be created in connection therewith.

For further information regarding HeadMasters policies please refer to the information for intending students document which can be found at www.HeadMasters.com.au

Domestic student fees are protected by membership of ACPET’s ASTAS. This policy, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws. At times the student might be included in photos, videos or other recorded media created during the time of the student’s attendance on campus for the purpose of marketing materials to be used exclusively by HeadMasters and its affiliates.

Privacy Statement

HeadMasters is firmly committed to privacy. We use applicant’s information to create a HeadMasters database. Our enrolment process requires applicants to give us contact information (e.g. name address, e-mail etc). We use customer information for commercial reasons. Information may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund. The HeadMasters database is private and confidential. The database (including personal details) is for the sole use of HeadMasters. Personal data and information gathered for the creation of the database will not be passed to a third party unless it is necessary to pass on this information in order to provide a service that you have asked us to provide.

Student Declaration

I, _____ hereby declare that all information given is true and complete. I authorise HeadMasters Academy Pty Ltd to obtain further official records if necessary from any relevant educational institution. I agree to the Terms and Conditions above.

Student Signature _____ Date _____
(DD/MM/YY)

Signature _____ Date _____
(If under 18 years of age, signature of parent/guardian required) (DD/MM/YY)

Please Note:

All fees are subject to change. Students are required to pay the current applicable fees which may differ from the fees quoted on the offer.

www.headmasters.com.au